

**GAS APPLIANCE MANUFACTURERS ASSOCIATION of
AUSTRALIA Inc.**

ABN: 76 660 439 676

**MINUTES OF THE 52nd ANNUAL GENERAL MEETING
HELD AT 1.15 PM ON THURSDAY 15 SEPTEMBER 2016
AT L2, 441 ST KILDA ROAD MELBOURNE**

ATTENDEES

Andrew Creek (Chairman)	SIT Gas Controls
Gareth Jennings	Rheem Australia
Leon Bogers	Rinnai Australia
Anthony Edwards	Robert Bosch
Ian Forte	Electrolux Home Products
Ross Jamieson	SIT Gas Controls
Paul Baini	Comcater
Peter Faase	Dux Hot Water
Murray Reckdale	Techrite
Chris Blogg	Rinnai Australia
Simon Varker	IAPMO
Lokkay Tam	IAPMO
Chris Devlin	AGA
Graham Wright	Scandia Heating
Jake Cassar	Scandia Heating
Dushan Wickramarathna	Scandia Heating
Paul Allwood	Seeley International

IN ATTENDANCE

Jon Onley	GAMAA Executive Officer/Secretary
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APOLOGIES

Anson Du	IAPMO
Chris Wealthy	AGA
Glenn Tate	IAPMO
Georgia Kokosoulis	IAPMO
Paul Bonsak	IAPMO
Richard Calaby	Climate Technologies
Matthew Low	Aquamax

Probity Compliance

The Executive Officer confirmed that the meeting had been conducted in accordance with the GAMAA's protocols on Compliance with Part IV of the Trade Practices Act and that the Standing Agenda item on Trade Practices compliance had also been reviewed and its contents observed throughout the meeting by those present. Further that the minutes of this meeting duly record that the activities of the meeting were conducted in accordance with the Protocols and in compliance with the Act.

1. Welcome and Announcements

The Chair welcome attendees to the 52nd GAMAA AGM 2016

2. Approval of minutes of previous Annual General Meeting – 27 August 2015

The minutes were accepted as true and correct

Moved: Paul Baini Seconded: Gareth Jennings - Carried

Matters arising from the previous minutes:

No matters arising

3. Financial Report

The Executive Officer presented the audited financial report for the year to 30 June 2016. The financial report was accepted.

Moved: Anthony Edwards Seconded: Paul Allwood - carried

4. Appointment of Auditor

The Chair announced that Paul Fox – Super Audit Services as the Association’s Auditor for financial year to end 30 June 2017.

Moved: Ross Jamieson Seconded: Ian Forte - carried

5. Presidents Report

The president, Andrew Creek presented his 2015/16 president’s Report

**GAMAA Annual General Meeting
Thursday 15th September 2016
President’s Report.**

Members of GAMAA, Ladies and Gentlemen,

I am pleased to present to you an overview of the activities of GAMAA during the preceding 12 months.

The last year has been busy and rewarding in many areas. However, there are issues that are requiring intense attention to ensure that gas remains a viable fuel of choice for Australian consumers.

Your elected council members continue to work together for the benefit of all members, and the maintenance and improvement of our position in this important industry.

I would like to thank our recently elected councilors who have added additional breadth to our experience and capabilities.

Paul Bains from Comcater has wide experience in commercial catering equipment and has incredible enthusiasm to ensure that all appliances comply with the requirements for manufacturing and safety.

The resale of second hand appliances without compliance requirements is an outstanding issue hotly pursued by Paul.

Ross Jamieson from SIT Gas controls has added strength in the components area and particularly in the Standards writing and maintenance area. Ross has successfully revamped and now Chairs the AG013 components committee and has achieved significant changes to the requirements.

Both Paul and Ross also represent GAMAA on the AG001 Appliance committee joining other members.

Leon Bogers Rinnai Australia is also representing GAMAA on AG001 and his technical knowledge and strength has lifted our profile within our industry.

Of course all other serving Councilors continue to provide valuable and wise input to our special areas of expertise.

We continue to engage with other like Industry Associations in order to understand and to share issues that face our Industry.

Invited to a recent GAMAA Council meeting Mr Ben Wilson Chief Executive Gas Networks Australia presented an overview of this operation. Mr Wilson was pleased to share his vision with us. We are fortunate that long term member of GAMAA Michael Llewellyn is part of this group of companies and an active participant in technical meetings and issues.

Our Involvement with Standards Australia continues at high level, and has seen the re instatement of the AG013 Gas Components Committee with GAMAA Councilor Ross Jamieson and the new Chairman.

The E3 review committee has changed direction dramatically.

Gas Appliances are no longer a focus for Equipment Energy Efficiency as the possible savings are not significant. Our members with significant appliance products other than gas continue to follow the E3 review committee proceedings.

The requirement to comply with the NMI (National Measurement Institute) use of SI units for pressure on all components has been adopted by Ross Jamieson who has followed this issue.

Ross has achieved an excellent outcome, whereby this issue will be addressed within the components standards and is now Chairman of AG013 Components committee.

GAMAA's representatives on Standards committees.

GAMAA is a significant "Nominating Organisation" to Standards Australia Gas Industry Sector.

We have 38 representatives working on 17 Standards committees, and many are representing us on more than one committee. This is a very large contribution to the success of our industry, and we must thank our member companies and the individual "volunteers" who continue to strive to achieve our goals of safety, efficiency and world standard performance.

GAMAA has appointed Ross Jamieson to be the primary contact for Standards Australia matters.

Australian Gas Industry Trust

GAMAA is a foundation member of the AGIT education trust fund.

AGIT assumed responsibility for Australia's Charter membership of the International Gas Union (IGU).

AGIT has successfully conducted LNG18 in Perth in April 2016.

Gas Speak will again be conducted in Canberra in late August.

It is disappointing that only one participant has been provided by a GAMAA member company. The Colloquium has been held continuously since 1982 this event has been a huge success for all participants. Once again Chris Blogg and I will be mentors.

New members

I would like to take this opportunity to acknowledge our new members who have joined GAMAA in the last 12 months:

- SAI Global
- Aurora Climate Systems
- Scandia Heating

Our membership continues to grow and I can assure all members both the Executive Councilors together with our Technical Committee are actively working with Government and Regulatory stakeholders to ensure member's and broader industry issues are being addressed and resolved.

Conclusion

As in previous years, I would like to thank all members of GAMAA for your participation and particularly those members of the Standards Committees who work tirelessly for the benefit of all. You are the backbone of our industry. To the members who actively support our Technical Committee meetings, I also extend our sincere thanks.

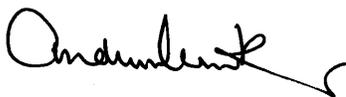
I also extend our thanks to our member company's management who continue to support the work of GAMAA. Your Councilors have dedicated many hours to ensuring that we remain relevant, and continue to address the matters that are important.

Thanks also to Ai Group for the professional administrative support.

Lastly I would like to thank Jon Onley our Executive Officer and Ai Group staff for constant and reliable attention to details in all of our deliberations.

GAMAA has I believe conducted its affairs and involvement in our industry matters actively and professionally, and I am sure that we have made strong impressions on those with whom we have engaged.

Sincerely



**Andrew Creek
President**

8th August 2016

6. Election of Councilors

Nominations for the GAMAA Council have been received and as the number did not exceed the number allocated therefore no election is required. The Executive Officer presented the following list of councilors who have nominated for the Executive Council:

President

Member	Andrew Creek, SITGas Controls	<i>Elected</i>
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Executive Council

Member	Leon Bogers, Rinnai	<i>Elected</i>
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Member	Ian Forte, Electrolux	<i>Elected</i>
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Member	Paul Allwood, Seeley International	<i>Elected</i>
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Member	Peter Faase, DUX Manufacturing	<i>Elected</i>
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Member	Anthony Edwards, Robert Bosch	<i>Elected</i>
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Member	Gareth Jennings, Rheem Australia	<i>Elected</i>
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Member	Paul Bains, Comcater	<i>Elected</i>
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Member	Ross Jamieson, SITGas controls	<i>Elected</i>
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The motion was put that the positions as nominated be accepted.

Moved: Paul Allwood Seconded: Chris Blogg - carried

6. Other Business

No Other Business Received

7. Adjournment

As there was no other business, Andrew Creek closed the meeting at 1.40pm